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Project Management Professional

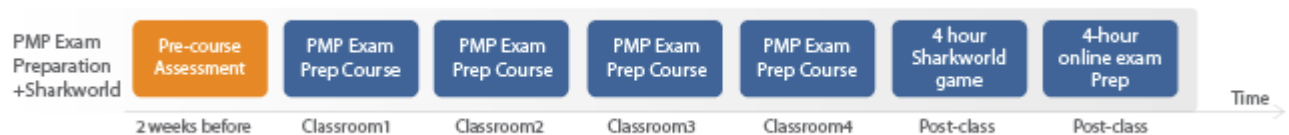
Course Description:

This course is aimed at people who work, or would like to work, on projects on a daily basis and would like to achieve the PMP® Certification. More specific, this course is for project managers who want to master the Project Management Body Of Knowledge (PMBOK®) and improve their skills in managing projects.

During the 4-days in class, participants will enjoy learning about Project Management Body of Knowledge (PMBOK®), and will concurrently learn the skills needed to practically apply this knowledge in real life. During the 4-days in the classroom course, participants will do a thorough review of course materials and prepare for taking on and passing PMP® Exam.

200-sample exam questions are available for participants after the training course in an online learning environment, allowing participants to prepare for the PMP® exam.

Course structure



Block 1 – Pre-course exam

40 questions to check the current level of knowledge of participants and recommend focus areas for the course. Participants will receive a login to the ITpreneurs learning portal where they can take the pre-test. Participants can take the pre-test from any location with an internet connection.

Block 2 PMP® classroom course

4-days of intense classroom learning. Participants will receive a student handbook with reading materials, course slides and individual and group exercises. This will be provided to them at the beginning of the course.

Block 3 Sharkworld

4-hours of application driven virtual simulation to check if the participants is able to apply knowledge in practice. This can be taken directly after the course. Participants will receive a

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login to the ITpreneurs learning portal where they can login to play the game. Note that a fast internet connection is required as the game uses videos and other streaming media.

Block 4 Post-course exam preparation

A large pool of sample exam questions with didactical feedback allowing you to prepare for the exam. This can be taken directly after the course, and is available for participants for 90 days. This is also available from the ITpreneurs learning portal. In case participants have any concerns prior to taking the exam, they can contact the instructor for support via email.

Audience:

- Those considering adopting the PMI Project Management Body of Knowledge
- Project managers
- Project team managers and leaders
- Project coordinators
- Project support staff
- Project officers
- Consultants and contractors

Class size

- Minimum of 4 candidates
- Maximum of 20 candidates to 1 instructor





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Prerequisites:

There are no formal prerequisites for participating in the PMP® Exam Preparation course, however there are specific prerequisites prior to scheduling the PMP® exam.

Eligibility requirements for registering for the PMP exam

Educational background	Project Management Experience	Project Management Education
Secondary degree (highschool)	Minimum of five years / 60 months of unique non-overlapping professional management experience during which at least 7,500 hours were spent leading and directing project tasks	35 hours of formal education
Four-year degree (bachelor)	Minimum three years/36 months unique non-overlapping professional project management experience during which at least 4,500 hours were spent leading and directing project tasks	35 hours of formal education

Course Learning Objectives:

At the end of this course, you will understand:

- Pass the PMP® Exam and become a certified project management professional (PMP®)
- Gain the skills & knowledge of project management based on the PMBOK® Guide and other appropriate references
- Use the tools and techniques you learned while studying for the PMP exam
- Apply project management techniques useful in the real world
- Share a common lexicon of project management terms and principles

Course Agenda:

Pre-course self study

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Unit	Unit Name	Start	End	Total Time (in hours)
Online Assessment	Pre-Course Mock Exam			1:00
Day 1				
Unit	Unit Name	Start	End	Total Time (in hours)
Module 1	Course Intro	8:15	8:45	0:30
Module 2	Intro and Preparation	8:45	9:30	0:45
Module 3	Exam and Exam tips	9:30	10:10	0:40
Module 4	PM Principles and Organization	10:10	12:00	1:50
	LUNCH	12:00	1:00	1:00
Module 4	PM Principles and Organization	1:00	1:40	0:40
Module 5	Integration Management	1:40	2:30	0:50
Module 6	Scope Management	2:30	3:45	1:15
	EVENING Refreshment	3:45	4:00	0:15
Module 6	Scope Management	4:00	5:00	1:00
	Homework (revision of day's materials)			3:00
	Effective Classroom Learning Hours			7:30
	TOTAL (including refreshment, lunch, and homework)			12:00

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Day 2

Unit	Unit Name	Start	End	Total Time (in hours)
Module 6	Scope Management		8:15	9:30 1:15
Module 7	Time Management		9:30	12:00 2:30
	LUNCH		12:00	1:00 1:00
Module 7	Time Management		1:00	2:00 1:00
Module 8	Cost Management		2:00	3:45 1:45
	EVENING Refreshment		3:45	4:00 0:15
Module 8	Cost Management		4:00	4:30 0:30
Module 9	Quality Management		4:30	5:00 0:30
	Homework (revision of day's materials)			3:00
	Effective Classroom Learning Hours			7:30
	TOTAL (including refreshment, lunch, and homework)			12:00

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Day 3				
Unit	Unit Name	Start	End	Total Time (in hours)
Module 9	Quality Management	8:15	10:45	2:30
Module 10	Human Resource Management	10:45	12:00	1:15
	LUNCH	12:00	1:00	1:00
Module 10	Human Resource Management	1:00	3:15	2:15
Module 11	Communications Management	3:15	3:45	0:30
	EVENING Refreshment	3:45	4:00	0:15
Module 11	Communications Management	4:00	5:00	1:00
	Homework (revision of day's materials)			3:00
	Effective Classroom Learning Hours			7:30
	TOTAL (including refreshment, lunch, and homework)			12:00

Day 4				
Unit	Unit Name	Start	End	Total Time (in hours)
	MORNING Refreshment	8:00	8:15	0:15
Module 11	Communications Management	8:15	9:15	1:00
Module 12	Risk Management	9:15	12:15	3:00
	LUNCH	12:15	1:00	0:45
Module 12	Risk Management	1:00	1:30	0:30
Module 13	Procurement Management	1:30	4:00	2:30
	EVENING Refreshment	4:00	4:15	0:15
Module 14	PMP Professional Responsibility	4:15	4:45	0:30
Module 15	Course Wrap-Up	4:45	5:00	0:15

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	Homework (revision of day's materials)			3:00
	Effective Classroom Learning Hours			7:30
	TOTAL (including refreshment, lunch, and homework)			12:00

Post-course self study

Unit	Unit Name	Start	End	Total Time (in hours)
Online Assessment	Post-Course Mock Exam			4:00

About the Examination:

- The PMP® examination is comprised of 200 multiple-choice questions. Of the 200 questions, 25 are considered pretest questions. Pretest questions do not affect the score and are used in examinations as an effective and legitimate way to test the validity of future examination questions. All pretest questions are unmarked and randomly placed throughout the examination. The 200 questions cover the vast body of project management terms, concepts, principles, and application.
- The time allotted to complete the exam is four hours, the exam is computer based. Pass/Fail results are provided at the conclusion of the exam.
- There are no scheduled breaks during the exam although candidates are allowed to take a break(s), if needed, during the break the clock continues to count down.
- Enrolling and paying for exams goes directly through PMI. Training companies are not able to sell exam vouchers. For more information, download the PMP Exam FAQ document or review the PMI PMP handbook.

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